

# PropertyTools NZ Ltd

Property Investment advisors and managers

P.O.Box 87-355 Meadowbank Auckland Phone/Fax 09 5204636 mob. 021 636212  
<http://www.propertytools.co.nz> office@propertytools.co.nz

## Residential Rental Property Tenancy Application Form

This information is required for the purposes of assessing your eligibility as a tenant. You are not required to fill all the information, BUT the more information, the more likely it is that you will be selected as the best tenant. Application does not mean acceptance.  
NOTE: Each person over 18 years old who intends to stay at this address is required to fill out an application form.

Applicant Tenant's full name: .....

Where did you see the advertisement for this property? .....

### Current Tenancy information.

Current Residential address: .....

Commencement date at this address: ..... Current Ph Number: .....

Mobile Phone Number .....

Landlord's Name: ..... Landlord's Phone number:.....

Reason for moving: .....

Current Rent being paid? ..... Current Bond? .....

Email Address:.....  
.....

Prior rental address: .....

How long were you at this address : .....

Prior Landlord's Name: ..... Landlord's Phone number:.....

Reason for moving: .....

Rent paid at Prior tenancy address? .....

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## Personal Information

Date of Birth: ..... Verified with:.....  
\* a copy of identification is required (Suitable ID: Photo driver's license. Passport WINZ customer ID, Credit card with Photo on back)  
Bank Account No.:.....  
Car Registration: ..... Type:.....  
Proof Of Current address: ..... (Suitable proof: Power/Phone account)  
Inland Revenue Number (IRD Number) .....  
Family Doctors name : .....

## Employment

Current Employer:..... Phone number: .....  
Time there: ..... Job Description: .....  
*If you are currently receiving your income from Work & Income New Zealand please provide your Customer number*  
Benefit type:..... Customer No.....  
If your Current employment is less than 1 year please specify previous employment details.  
Previous Employer:..... Phone number: .....  
Time there: ..... Job Description: .....

## Contact References

(I/We require two contact names & details - they can not be family members nor people you intend to have living with you)

1. Name: ..... Phone No.:.....  
Address:.....
2. Name: ..... Phone No.:.....  
Address: .....
3. Name: ..... Phone No.:.....  
Address: .....

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## Family

**Next of Kin:** (In the event of an emergency who should we notify)

Name: ..... Phone No.: .....

Address: .....

## Spouse

Name: ..... Phone No.: ..... **DOB:** .....

Address: .....

# Privacy Act 1993 Statement

This application form collects personal information about you.

This information is required to:

- Assess your eligibility as a tenant; and
- Collect information, which would be provided to a tenant default database and/or credit bureau if you enter into a tenancy agreement and fail to comply with the terms of that agreement. ( A tenant default database records the names of the persons who have been found in breach of their tenancy agreement and/or the Residential Tenancies Act 1986 by the Tenancy Tribunal);
- The information will also be made available to credit bureaux and/or tenant default databases and will accessible to other people that may inquire of this credit bureaux and/or tenant default database;
- If you do not supply all the information in this form, you may not be considered for my/our tenancy (ies)

## Acceptance

1. I consent to you providing the information in this form and details of any proven breach of my tenancy agreement or of the Residential Tenancies Act 1986 to any credit bureau or tenant default database.
2. I acknowledge that the information may then be made publicly available through credit bureaux or tenant default databases.
3. I agree that you may use any of the information on this application form to enforce any judgement in respect of the tenancy agreement or in respect of any order against me by the Tenancy Tribunal.
4. I confirm the information in this form is true and correct and that I have read the Privacy Act Statement as stated above.

Signature: ..... Date: .....